

MINUTES
BOARD OF ADJUSTMENT
January 18, 2023
City of High Point
Municipal Office Building
Council Chambers
4:00 p.m.

MEMBERS PRESENT: Deborah Davis, Co-chair
Tyler Walsh
Matt Witmeyer
Sandra Hayes
John Kennett (Alternate)

MEMBERS ABSENT: David Horne, Chair
Nho Bui (Alternate)

STAFF PRESENT: Chis Andrews, Development Administrator
Gina Lindsey, Administrative Coordinator
Clint Brown, Recording Secretary
Meghan Maguire, Assistant City Attorney

The meeting began at 4:06 p.m.

A. Call to Order

Mrs. Davis, Co-chair, determined that a quorum was present and called the meeting to order at 4:06 p.m.

B. Approval of the Minutes

1. Approval of the December 18, 2022 Minutes of the Board of Adjustment

Mr. Witmeyer made a motion to approve the December 18, 2022 minutes of the special meeting of the Board of Adjustment as presented. Ms. Hayes seconded the motion. The minutes were approved by a vote of 5-0.

C. New Business

Mr. Andrews explained the memo of adjustment to the Rules of Procedure due to multiple scheduling conflicts of the Council Chambers and the need to determine a new Board of Adjustment regular meeting date. Staff presented the amendment to meet on the first Wednesday of the month at 4:00 P.M. Ms. Hayes moves for a vote to accept the new meeting date. Mr. Walsh seconded the motion. The new date was accepted by a vote of 5-0.

Mr. Walsh inquired about any upcoming educational training. Mr. Andrews responded that classes could certainly be scheduled and requested that if anyone had any specific educational requests to notify staff.

D. Adjournment

Ms. Hayes made a motion to adjourn the meeting. Mr. Walsh seconded the motion.

Being no further business, the meeting adjourned at 4:14 p.m.

DAVID HORNE, CHAIRMAN

DATE